

### From 1 to 31 July . From 9.30am to 5.00pm

**Information for parents** Baby Caxton 2024



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## A super fun summer in English!

At Caxton College, our summer courses are designed **to make the most of the summer months** in the most enjoyable way possible, combining English lessons with fun workshops and sports.

Students work with **specialist teachers in small groups** to learn in a dynamic way, tailored to their needs.

Classes are planned so that children have to use English all the time, while practising the four basic skills. Levels are structured according to the European Common Framework for Language Learning.

**A Healthy Summer...** To complement pupils' learning of English, each day will include an initiative to reinforce the importance of a healthy lifestyle or looking after our planet. These small initiatives are as follows:

- Mindful Monday brief relaxation sessions
- Tasty fruit Tuesday bring fruit for your morning snack!
- Waste-free Wednesday bring your snack in a reusable container!
- Thirsty Thursday remember how important it is to drink a lot of water!
- Sugar-free Friday today my snack is sugar-free!

At the end of the course, parents receive a detailed report on their child's progress and may have an interview with the teacher in person or online, through the platform **Google Meet**.



Pupils can have extra instruction in *swimming*.

#### Swimming:

Private lessons - minimum age: born in 2022 (fee for ten lessons).

Group lessons - minimum age: born in 2020. Five lessons per week. Lessons take place in the indoor pool, during swimming time.



## Drop-off and pick-up procedure

If travelling by **Car:** 

**Drop-off**. Students may arrive between 9:20 and 9:40am. Parents are asked to park and accompany their children to the corresponding drop-off points.

**Pick-up**. Students should be collected between 4:40pm and 5:00pm. Parents should come to the appointed pick-up area and wait outside the school facilities. Students will be released from class in a staggered fashion.

Only one adult will be allowed access to the outdoor drop-off or collection area for their children.

We will inform you by email about the corresponding drop-off and pick-up area. If you have any queries, please contact school staff at any time.

To pick up your child you will be required to show the card with the pupil's name that will be sent to you by email. Cards can be printed or shown on your mobile phone. If a different person will be collecting your child, please provide them with the card by email, WhatsApp or a printed copy.

#### If using **school bus transport**:

Staff on duty will accompany students to their classrooms. Please arrive at the assigned bus stop five minutes before the scheduled time, both in the morning and in the evening.

If you arrive late to pick up your child, the school bus will continue on its usual route with the child on board. No child can be left at the drop-off point without prior authorisation from a parent. Should this happen, you will have to phone the school, where you will be told where you can collect your child.

Bus changes are not allowed.



## What to bring

#### For **classes**

A small water bottle, bib, nappies and wetwipes, overall, full change of clothes - all items must be labelled with your child's name (including knickers and socks), a sheet for the siesta bed.

#### For the *playground*

Swimming sandals (not flip flops) to wear for water activities outdoors, sunscreen, sun hat, towel, healthy morning snack every day (no sweets or chocolate please). The school will provide your child with the afternoon snack.

#### For swimming lessons

Swimsuit, swimming sandals, towel, swimming cap.

All clothes and personal items must be labelled with your child's name.



# Contacting the school

Main Office: **961 424 500** cursosdeveranocaxton@caxtoncollege.net

It is recommended to contact us by phone or email.

If a meeting is essential, you should request an appointment via email or phone.

Parents and teachers will keep in daily contact through the app ClassDojo. Your child's teacher will give you access to this app once the summer camp starts. Parents will be able to send notes to their children's teacher using this app.

If your child needs to leave school outside of the usual time, please contact the school's Main Office to find out what other times are possible.

We kindly ask parents to inform the school of all foreseeable absences or lateness to class.



## Medical Assistance

Caxton College has a school clinic that attends to immediate medical needs our students may have.

In the case that a student feels unwell or shows any symptoms of illness, the school nurse will be informed and she will assess the situation.

If it is necessary to inform parents to pick up their child, the school nurse will instruct the student to wait at the Main Office or in the clinic.

If pupils need to take any medicine during the school day, the medicine should be labelled with the pupil's full name, the time it should be administered and the dosage. The medicine should be handed directly to the bus monitor or to the person at the entrance gate for pupils who arrive by car. Medicine should NOT be placed in the pupil's backpack.

- Hand hygiene will be carried out upon entering the school, before and after each play time, before and after eating and prior to leaving the school.
- There will be constant air flow and room ventilation during the day, keeping windows and doors open whenever possible.
- Please check your child's temperature at home daily and do not send them to school if they have a temperature of 37 or higher or show any symptoms of illness.
- Parents must be prepared to pick up their sick child from school within 30/60 minutes of a call from the school nurse.



## Objectives Baby Caxton

We use a system of 50 percent English and 50 percent Spanish in Baby Caxton. The children learn through play and a variety of 'hands on' activities, as we know that is how children learn best.

The teachers provide a wide variety of activities for the children, such as:

- Listening to stories
- Singing topic songs
- Learning and joining in with action songs
- Exploring water and sand
- Constructing with blocks or small bricks
- Exploring paint and other materials

#### Stories that we will read:

- The Very Busy Spider
- Crunching Munching Caterpillar
- Slow Joe

#### Children will learn to:

- Listen with interest to stories and songs
- Learn new vocabulary related to the topic and daily routines
- Play and explore with a range of materials

We base our activities around the topic 'In the Garden' which provides the children opportunities to learn about minibeasts and plants.

## **Timetables**

#### Time Activities

- 10.00 10:50 Class Preparation for the pool
- 10:50 11:20 Water games
- 11:20 12:00 Classroom activities
- 12:00 12:30 Lunch
- 12:30 3:00 Nap time Playtime
- 3:00 3:30 Classroom activities
- 3:30 4:00 Snack
- 4:00 4:30 Classroom activities
- 4:30 5:00 Preparation for exiting to buses Departure





For more information, phone us or visit our web page

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